

Data Protection and Security Advice

Our consultants and employees

- What is available on the website has been provided by our consultants and employees themselves and they regularly provide updates to the content as part of their consulting and or employment service to eVoucher.mobi.

Our customers

- We only make contact with our customers who have opted in to be contacted.

Our clients

- We only make reference to our clients who have approved that we reference them as well as the content associated with their business.

Our Data Protection Statement

We will make contact with you in the following circumstances:

- To contact you according to a request which has emanated from you as part of using our service
- To provide the service which includes amongst other the compilation of activity and transactional reports relating to your use of the service
- When we have made any changes to our business, its method of operations and or systems, which may impact you the registered user of the services
- If we have had to amend our way of doing business as a result of a new legislative compliance requirement
- If we have discovered that any previous communication has not been as clear as it should be
- If we have made a mistake in either our conduct or our communication to you.

We will use your data/information in the following circumstances alone:

- To enable us to provide you the service for which you have subscribed
- To contact you according to the above contact circumstances
- To comply with a legal or legislative requirement

General Data Information Security Advice

You may not send any information to us regarding any individual unless they have expressly provided you with consent to do so. You may only provide information if it relates to a minor for whom you are the legal guardian. The same applies to someone else providing information about you, i.e. we will assume you have provided consent for us to receive the information until we are formally advised of the contrary.

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect on line. We use encryption when collecting or transferring sensitive data such as credit card information. Users will be blocked from further activity after 3 failed attempts to log in to the site.

We will continue to ensure that our service providers whom we rely upon, continue to invest in infrastructure and security utilising recognised encryption technologies, firewalls and the like.

Browser Protection

Our site is protected and accordingly we have an SSL (secure sockets layer) certificate, which is indicated by the fact that our URL commences with an https prefix.

To further improve your online security it is recommended that to take heed of the following advice:

- **Password Protection** - you have an obligation to maintain the security of your data/information. This means you are responsible for keeping your user name and unique password secure. Never keep copies of your login details for any application or website on your device. Change your password frequently and do not use the same passwords for multiple services
- **Firewalls** - always make sure that you have your own firewall installed on your device of choice.
- **Anti-virus** – make sure it is always kept updated. A good idea is to occasionally review your sent items as you will then see if your device has sent something unsolicited as a result of you being infected with a virus or other undesirable malware
- **Update your device operating software** – vendors frequently provide patches to improve security
- **Update your Browser software** – the same as above
- **Save password prompt** – always decline such a request

Further Cookie Information

Cookies are files that store information on your hard drive or browser allowing our website to recognise that you have visited it before.

Google analytics which is a service offered by google to this site also make use of certain cookies. Further information on this can be found on:

<https://developers.google.com/analytics/devguides/collection/analyticsjs/cookie-usage>

How to control and delete cookies

We will not use cookies to collect personally identifiable information about you. However, if you wish to restrict or block the cookies which are set by any website, you can do this through your browser settings. The Help function within your browser should tell you how.